



Public Health
Agency of Canada

Agence de la santé
publique du Canada

INVITATION TO SUBMIT A FUNDING REQUEST (ISFR)
(PART A)
INFECTIOUS DISEASES AND CLIMATE CHANGE FUND

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Invitation to Submit a Funding Request (ISFR)

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Invitation to Submit a Funding Request

Infectious Diseases and Climate Change Grant and Contribution Fund

The Centre for Food-borne, Environmental and Zoonotic Infectious Diseases (CFEZID) of the Public Health Agency of Canada (PHAC) is currently accepting funding requests from interested applicants to address the impact of climate change on human health by building and increasing access to infectious disease based evidence, education and awareness.

INTRODUCTION

Objectives

The Infectious Diseases and Climate Change Fund (IDCCF) aims to address the impact of climate change on human health in Canada by:

- Increasing capacity to respond to the rising demands posed by climate driven zoonotic, food-borne, and water-borne infectious diseases;
- Ensuring Canadians and communities have access to timely and accurate information to better understand their risks and take measures to prevent infection, and;
- Improving adaptability and/or resiliency to the health impacts of climate driven infectious diseases through surveillance and monitoring activities and access to education and awareness tools to enable:
 - Health professionals to have the information they need to support accurate guidance and advice to their patients/clients on climate driven infectious diseases; and,
 - Canadians and communities to have the tools to protect themselves from the health risks associated with climate driven food-borne, water-borne and zoonotic infectious diseases.

Priority Areas

PHAC's IDCCF will focus on the following priority areas for climate driven infectious diseases that are zoonotic (diseases that can be transmitted from animals and insects to humans), food-borne and/or water-borne:

Monitoring and Surveillance:

- To build baseline data and better predict and respond to climate driven infectious diseases by monitoring and analyzing the movement of infectious diseases (e.g., viruses, bacteria, parasites, fungi and prion diseases), particularly in underserved communities.

Education and Awareness:

- To promote the development, uptake and/or distribution of education/awareness materials for use by health professionals.
- To facilitate education, awareness and/or the dissemination of tools and best practices across Canadian communities and/or among vulnerable populations.

Key Activities

PHAC's IDCCF will support projects that address one or more of the following key activities:

1. Carry-out surveillance and monitoring activities, particularly in underserved communities and/or populations;
2. Develop baseline knowledge on the burden of illness and associated risks related to climate-driven infectious diseases;

3. Increase health professionals knowledge and awareness of these diseases and associated risks; and,
4. Facilitate education/awareness and/or knowledge dissemination within or across Canadian communities and/or amongst vulnerable populations to prevent/minimize the risks of climate driven infectious diseases.

Additional Information

PHAC recognizes that a coordinated, collaborative, multidisciplinary and cross-sectoral approach to address potential or existing risks that originate at the animal-human-ecosystem interface is key to mitigating the impact of climate change on human health. As such, applicants are encouraged to consider a “One Health” approach to projects (i.e., the interconnection between the health of humans, animals and ecosystems).

For additional information to inform the development of submissions, applicants are also encouraged to review the [Pan-Canadian Framework on Clean Growth and Climate Change](#) (PCF); namely, “*Priority 4 – Adaptation and Climate Resilience*”, as well as [Annex II](#) - “Provincial and Territorial Key Actions and Collaboration Opportunities with the Government of Canada”.

Funding Available / Duration

Funds will be disbursed through a combination of single-year and/or multi-year funding agreements.

Applications will be assessed for quality, merit and relevance. Funding decisions are subject to the review and recommendation of proposals and approval by PHAC. PHAC will not reimburse costs incurred prior to the signing of an agreement. As such, no work should commence until the contract is signed by both parties.

Note: Depending on demand, additional calls for applications might be announced. Applicants may apply to all calls, but can only receive funding once per fiscal year.

ELIGIBILITY

Applicants must clearly demonstrate how their funding requests meet the eligibility criteria.

1. Eligible Applicants

Only applicants who fall under the following categories may be considered for funding:

- Canadian not-for-profit voluntary organizations and corporations;
- Unincorporated groups, societies and coalitions;
- Provincial, territorial, regional and municipal governments and agencies;
- Indigenous Organizations;
- Organizations and institutions supported by provincial and territorial governments (regional health authorities, schools, post-secondary institutions, etc.); and
- Applicants deemed capable of conducting activities that meet the scope, objectives and priorities of the IDCCF.

2. Eligible and Ineligible Expenditures

ELIGIBLE EXPENDITURES

Eligible expenditures are costs directly related to approved projects such as personnel, travel and accommodation, material and supplies, equipment, rent, utilities, and performance measurement/evaluation. Reimbursement by PHAC will be based on actual expenditures incurred.

Personnel

- Project staff salaries and wages
- Employer's contribution to statutory and extended employee group benefits plans (dental, medical, pension benefits, RRSPs) by virtue of employment/labour agreement or equivalent, combined with statutory benefits up to a maximum of 20% of salary costs for each employee (must be offered to all employees)
- Contractor fees (trainers, consultants, nutritionists, translation services, etc.)

Travel and Accommodation

- Expenses for project activities such as private vehicle mileage, taxi, air, train or bus fares, project-related meals, and accommodation costs are all eligible

Note: Kilometre rates, meals and living expenses must not exceed those allowed under National Joint Council Travel Directive. See link for rates: <http://www.njc-cnm.gc.ca/directive/index.php?vid=10&lang=eng>

Materials and Supplies

- Office supplies
- Printing
- Postage

Equipment

- Office/Project equipment such as computers; equipment for children, adults with special needs, etc.

Note: Cost effectiveness should be considered when deciding whether to purchase or rent

Rent

- Actual rental costs incurred and substantiated by a rental/lease agreement
- Cost incurred to rent space for off-site meetings, conferences, training (if space not available at project location)

Utilities (if not included in the rental agreement)

- Telephone, electricity, heating, etc.
- Property maintenance costs based on the square footage or other acceptable methods used for the project

Performance Measurement/ Evaluation

- Fees for a third-party evaluation, data collection and analysis (the estimated cost for performance measurement and evaluation should be between 5-10% of total project costs)

Other

Actual project expenses that do not fit in the previous budget categories:

- Bank charges
- Training of staff and volunteers
- Membership fees when directly related to the project
- Other indirect prorated costs portions related to the project
 - auditor fees
 - insurance fees
 - liability insurance (including for Board Members)

Note: Non-reimbursable sales taxes must be included in all budget expenses, not as a separate item in this category

INELIGIBLE EXPENDITURES

Personnel

- Statutory and extended benefits exceeding the 20% ceiling not included in employee group benefits plans by virtue of employment/labour (dental, medical, pension benefits, RRSPs) agreement or equivalent
- Statutory and extended benefits exceeding the 20% ceiling
- Performance pay (bonus)
- Severance/separation/termination payments
- Maternity leave (including top up portion not covered under EI)
- Compensation during extended absence

Travel and Accommodation

- Travel and hospitality expenses that exceed the National Joint Council rates

Materials

- Rental charges for use of recipient owned equipment (i.e., computers)

Rent

- Rental costs claimed for property/space owned by or donated to the recipient

Other

- Capital costs such as the purchase of land, buildings, or vehicles
- Direct services which are part of the jurisdiction of other governments, (e.g., medical treatment and services)
- Provision of services that are the responsibility of other levels of government
- Overhead/administrative fees expressed as a percentage of ongoing operational support of an organization
- Costs of ongoing activities for the organization (not directly related to the funded project)
- Stand-alone activities such as (a “stand-alone activity” would be considered as such when there is no program intervention with a project audience, etc.):
 - audio visual production or website/smartphone application development and maintenance
 - conferences, symposia, and workshops as stand-alone projects
- Profit-making activities
- Pure research in any discipline (Pure research is original investigation undertaken to gain new scientific or technical knowledge and understanding, but without specific applications)

Note: Project activities should not be undertaken or expenses incurred prior to the signing of a funding agreement by all parties.

DEADLINE FOR SUBMISSION: Received by Friday, September 29, 2017 at 11:59pm

PHAC will not accept funding requests that are received after the deadline.

Send by e-mail to: CGCOperationsCSC@phac-aspc.gc.ca.

PHAC will acknowledge receipt of your funding request within 10 business days.